


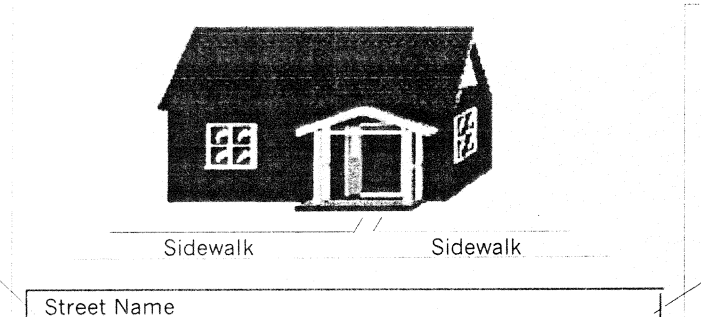
City of Berne Tree and Tree Maintenance Review

Clerk's Office

Tree Board

Street Dept.

Clerk's Office

Owner First:		Owner Last:		Date: ----->			
Address: ----->			1	2			
City: Berne	State: IN	Zip: 46711	Phone: ----->				
Tree Address: >			Street Width:	Clerk's Name --			
Problem?: ----->							
Inspect Date: --->			<input type="checkbox"/> Dangerous	<input type="checkbox"/> Hollow	<input type="checkbox"/> Insects	<input type="checkbox"/> Stubs	<input type="checkbox"/> Ants
<input type="checkbox"/> Fungus	<input type="checkbox"/> One-Sided	<input type="checkbox"/> Split	<input type="checkbox"/> Flaking	<input type="checkbox"/> Replace?			
<input type="checkbox"/> On City Property	<input type="checkbox"/> City Trim		<input type="checkbox"/> City Removal				
<input type="checkbox"/> On Owner Property	<input type="checkbox"/> Owner Trim		<input type="checkbox"/> Owner Removal				
Tree Board Comments:							
Date Sent to City:			Tree Board Signature:				
City Inspect Date:			City Comments:				
<input type="checkbox"/> Retain?	<input type="checkbox"/> Trim?	<input type="checkbox"/> Remove?	City Signature:				
Disposition: ----->							
Owner Letter Date: ----->			Trimmer Letter Date: ----->				
Date Trimmed-Removed >			Final Disposition				
Show tree location in relation to front of house and sidewalk							
							
Instructions - Clerk-Treasurer's office to originate initial entries to this form and sends: Date							
WHITE to TREE BOARD							
YELLOW to STREET							
PINK to MAYOR							
GOLD to CLERK							
Tree Board makes inspection and sends recommendation copy to Street Superintendent who makes the final decision as to trimming, removal or any other necessary action and notifies homeowner, tree trimmer (if necessary) and sends Mayor copy of letter and final report.							

Homeowner to be notified by Street Department Supt. as to approximate date of trimming, removal, or replacement.

Tree trimmer to contact Street Department Supt. for proper identification before trimming or removing tree.

Tree Board to provide list to Street Dept. concerning new tree planting for proper notification to property owner.

City of Berne reserves the right to make emergency and safety decisions