

April 20, 2016

The Board of Public Works and Safety met for a regular meeting on Wednesday, April 20, 2016 at 8:00 a.m. in the Council Chambers of City Hall and according to the posted notice. Board members present were Mayor Bill McKean, Ron Dull and Curtis Wurster. Attorney Dave Baumgartner and Gwen Maller were also present.

Police Department parking lot maintenance

Chief Tim Taylor requested permission to have maintenance done on the parking lot at the Police station. Liby's submitted an estimate of \$3,421.00 to fill all cracks, apply two coats of sealcoat and stripe the parking lot. Ron Dull asked if it has been done before and Police Chief Taylor said that this would be the first time. Ron thought it would be good if it would be done every 3-4 years to stay ahead of problems and preserve the lot. Dave Baumgartner said that the bank parking lots get resealed every 3-4 years. Ron Dull made a motion to approve the parking lot maintenance request. Curtis Wurster made the second and the motion was unanimously passed.

Software Upgrade for Clerk's Office

Clerk-Treasurer Gwen Maller requested permission to purchase a software upgrade for the City's fund accounting program. She stated that currently they are using Key-Budget which will be phased out in the near future as the software company will no longer do enhancements for that program. Keystone Software Systems introduced Key-Fund several years ago and are still offering the program for the promotional price of \$6,750.00 if purchased in 2016. There will be a substantial price increase after this year. The quoted price includes three days of onsite installation, conversion and training. Ron Dull made a motion to purchase the Key-Fund software upgrade for \$6,750.00 from Keystone Software Systems. Curtis Wurster made the second and the motion was unanimously passed.

Comcast Request for using City Right of Way

Mr. John Harris of QC Communications, came before the Board asking for permission to extend a service line in the City's right of way for Key Fasteners. He stated that they need to run a 2" conduit along Welty Street to Liechty Road and to Key Way so that they can provide service to Key Fasteners. They will directional bore and anything that has to be dug up will be graded, seeded and put back to its original state. They anticipate doing additional projects in the City for Comcast, but they will not be in the City's right of way. Ron Dull made a motion to give Comcast approval for the project along Welty, Liechty Road and Key Way and to work with the City in the planning and completing of this project. Curtis Wurster made the second and the motion was unanimously passed.

Other

Ron Dull asked if the Dunbar project was finished. Shannon Smitley stated that there is final grading to do, but it has been too wet. Demolition Environmental Services would like to sift through and remove some of the bigger bricks that didn't go thru the crusher. They will put them where the basement was with stone on top of that and then dirt. They estimate that it will take two work days to complete.

There was a question about the temporary fence. Shannon stated that the permanent fence will probably stay up, but the temporary fence is on a six month lease that was just renewed a short time ago. Ron

asked if the fence should stay to keep people from congregating there and getting in trouble. He wondered if an ordinance control sign should be put up. Shannon stated that maybe the City needs to install light poles so that the police could monitor the area better. The Board of Works will address that issue at the next meeting.

There being no other business to come before the Board of Public Works and Safety and upon a motion duly made to adjourn by Curtis Wurster and seconded by Ron Dull, adjournment followed.

Respectfully Submitted,

Gwen Maller
Clerk-Treasurer