

## Board of Public Works and Safety

Monday, April 23, 2012

Berne City Hall 6:30 pm

### Minutes

Present board members Mayor McKean and Ron Dull, city attorney Jim Beitler and Secretary of Record Becky Sprunger. Others present, Melissa Beitler, Kurt Dailey, Gary Nussbaum and Shannon Smitley. Unable to attend board member Curtis Wurster.

Mayor McKean called the meeting to order and verified a quorum.

On a motion by Ron Dull and a second by Mayor McKean, the minutes of March 12, 2012 were unanimously approved as written.

For the safety of pedestrians and event attendees, Melissa Beitler, chair of the Clock Tower Events Committee, asked the board to consider their request to have Harrison Street from Main Street to Water Street closed to vehicular traffic during special events. The dates requested are outlined in a bookmark Melissa handed to the board members and are as follows:

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Event</u>
Friday	May 18th	7:00 PM	Teens with Tunes
Friday	June 22nd	8:00 PM	Strawberries and Jazz
Saturday	TBD	10-noon	Splash Pad Dedication
Saturday	July 28th	7:00 PM	Quilt Garden Dedication
Friday	Aug 24th	8:00 PM	Spike and the Bulldogs
Saturday	Sept. 8th	10-2 pm	Literary Festival
Thursday	Oct. 25th	6-8pm	Treats at the Tower

Melissa stated that if the city could provide barricades prior to each event, volunteers will put up and take down with the city picking them up as soon as their work schedule allows. Melissa said there should be no added expense to the city.

On a motion by Ron and a second by Mayor McKean, the board unanimously recommended that council approve the street closings as presented with barricades being provided by the city.

**Senior Center Electrical Upgrade Request** Mayor McKean had reported to council that the South Adams Senior Center wished to upgrade the electrical outlets at the city owned building. When there is a need to use multiple crock pots or electric cookers they usually trip breakers because of overload. The Senior Center will pay for the electrical upgrade as well as updating the outside lighting. On a motion by Mayor McKean and a second by Ron, the motion to approve the upgrades at the South Adams Seniors expense was unanimously approved.

**Resolution Establishing the ADA Coordinator-** On a motion by Ron and a second by Mayor McKean, Becky Sprunger was named ADA Compliance Coordinator which is the first step in becoming in compliance with the federally mandated program.

**2012 Street Repair List** Gary Nussbaum, Street Superintendent presented the board with a list of streets for repair in 2012. Streets to be milled down 1.5 inches and repaved with 1.5 inches of asphalt by LICA Construction at approximately \$ 21,192 are as follows:

Franz Street from Main to Water  
Center Street from Sprunger to Baltimore  
Baltimore Street from Buckeye to Parr Road  
Lane Street from Clark to Center  
Village Way from Parkway to CR 700S.

Gary presented a list of the following streets to be repaired by using a crack and seal process from Pavement Solutions for \$ 9,946.04 and is as follows:

Welty Street from Parr Road to Berne Street extended (south side of intersection)  
Water Street from US 27 to Jackson  
Columbia Street from Main to W. Clark  
Jefferson Street from Water to Main

On a motion by Ron and a second by Mayor McKean, the board unanimously recommended the 2012 street repair list as presented here to council for their consideration.

**SWUMB/Water Dept Parkway/Berne Ally Project** Mayor McKean reviewed the infrastructure project in the Parkway/Berne ally that will be a joint venture between the Storm Water Board and the Water Department. The Storm Water board has met and approved sending out invitations to quote to Luginbill's, Fleming Excavating and LICA. The Board of Public Works needs to also approve three companies. Shannon reported that the city has been very pleased with the work that these three companies have performed in the past. On a motion by Mayor McKean and a second by Ron, the board unanimously approved using the same companies for quotes as the Storm Water Board. Jim Beitler explained that there needs to be an Ad Hoc committee named from the Board of Works to be present when the quotes are opened which can be no sooner than 10 days after the letter to quote has been sent out. The Storm Water Board approved Dave Baumgartner who serves as the board attorney, Kurt Dailey and Shannon Smitley. On a motion by Ron and a second by Mayor McKean the Board of Works unanimously approved the members of their Ad Hoc committee as John Crider and Mayor McKean. It is anticipated that the quotes will be opened in a public meeting on May 7<sup>th</sup>. A joint meeting of the Storm Water Board and the Board of Public Works is tentatively scheduled for May 14<sup>th</sup> prior to the council meeting. At that time the Storm Water Board will approve the quote pertaining to their portion of the project and the Board of Works will recommend to council the water department portion of the project.

Ben Adams, Commonwealth Engineering presented the board with the only change order for the Collections Systems Improvement Project. On a motion by Mayor McKean and a second by Ron, Change Order 1 for \$ 6748.75 as well as authorizing final payment for the project was unanimously approved.

Ben reported that the project is near if not 100% complete and the punch list is being addressed. On a motion by Ron and a second by Mayor McKean the board unanimously approved having Mayor McKean sign the Certificate of Substantial Completion for the Collections Systems Improvement Project.

**Council Comments** None

**Board Comments-** None

**On a motion by Mayor McKean and a second by Ron the meeting was adjourned.**