

## Board of Public Works and Safety

Monday, June 25, 2012

Berne City Hall 6:30 pm

### Minutes

Present, Board members Mayor McKean, Curtis Wurster and Ron Dull along with City Attorney Jim Beitler and Secretary of Record, Becky Sprunger. Others present, City employees Gregg Moser, John Crider, Kurt Dailey along with Clerk Treasurer Gwen Maller and Ben Adams, Commonwealth Engineers.

Mayor McKean called the meeting to order and verified a quorum.

**Approval of Minutes:** On a motion by R. Dull and a second by C. Wurster the minutes of May 29<sup>th</sup> were approved as written.

**Open Annual Salt Bids:** City Attorney Jim Beitler opened and read aloud the annual salt bids as advertised and which are as follows:

#### **De-icing Salt**

North American Salt	\$ 73.15 per ton delivered
Morton	\$ 74.79 per ton delivered
Cargill	\$ 76.62 per ton delivered

#### **Water Softener Salt:**

Cargill	\$ 106.64 per ton delivered
Morton	\$103.89 per ton delivered

On a motion by R. Dull and a second by C. Wurster the board unanimously recommended that the Common Council accept the bids from North American salt for De-icing salt at \$ 73.15 and softener salt from Morton Salt for \$ 103.89 as the lowest most responsive responsible bidders.

**Waste Water Treatment Plant Upgrade Preliminary Engineering Review** Ben Adams, Commonwealth Engineering presented the board with information on the status of our National Pollutant Discharge Elimination System (NPDES) permit. The permit will be renewed August 1 of this year and mandates that the city must eliminate ammonia limits in their Waste Water Treatment Plants. Ben reported that IDEM has been aggressive in reducing ammonia in all city systems across the state. Commonwealth prepared a Master Plan for the city in 2007 which expressed the possibility of ammonia limits.

Ben asked the board to consider recommending to council a Preliminary Engineering Report by Commonwealth that will research a number of approved methods to meet the IDEM mandates, associated costs and would also serve as a funding document from agencies like Office of Rural Affairs and the State Revolving Fund. Ben reported that IDEM has set a very aggressive timeline for compliance with a comprehensive written report outlining our plan including construction plans in 6 months from the NPDES renewal date of August 1<sup>st</sup> and having the upgrades at the plant online and treating ammonia in 36 months from the renewal date. Gwen Maller, Clerk Treasurer asked about the debt load burden to our citizens and it could surpass the states allowed amount. Ben suggested that the city contact our financial advisors (Umbaugh's) to address that concern

Curtis asked if it would be advisable to combine the Storm and Sewer utilities to qualify for the debt to citizen's threshold. Ben again advised the city to contact Umbaugh's.

Ben said that Commonwealth will provide the planning study, design for the plant upgrade and implementation of the plan. The cost of the PER is \$30,000.

On a motion by R. Dull and a second by C. Wurster the board unanimously recommended the Preliminary Engineering Report at a cost of \$ 30,000 be undertaken by Ben Adams, Commonwealth Engineering for the Waste Water Treatment plant mandated upgrades to the council for their consideration.

**Annual Township Fire Contracts** Gwen Maller advised the board that it is time to renew the annual Township fire contracts. Gwen stated that the maximum allowed increase is 5%. Gwen recommended that the city [ass a 3.5% increase to the townships for 2013.

On a motion by Mayor McKean and a second by R. Dull, the board recommended that the Council consider a 3.5 % increase for the 2013 Township Fire Contracts.

**Request for New Sanitation Truck-** Kurt Dailey and Gregg Moser approached the board with a request that they recommend to council that the Sanitation Department be allowed to advertise for the purchase of a new Sanitation truck. The current truck is a 2006 and will be rotated to replace the 1997 truck which is used for a backup, cardboard, tree limb pickup along with double routes and in emergencies as needed. The 1997 will be traded in. Kurt reported that Gwen had budgeted for the truck because it is in the normal rotation for replacement.

On a motion C. Wurster and a second by R. Dull the board recommended that the council approve that the Sanitation Department received advertised bids for a new Sanitation truck.

**Annual Swiss Days Street Closing List for 2012-** Kurt Dailey advised the board that the street closing list for this year's Swiss Days is as follows:

**Street Closings**

1. City Hall Parking Lot
2. Jefferson Street from alley North of Franklin to Alley South of Water St.
3. Fulton Street at Main Street
4. Hendricks Street from Main Street to Franklin Street
5. Sprunger Street from Main Street to Water Street
6. Behring Street from Main Street to Alley
7. City parking long by Chamber
8. Main Street from Brown Street to US 27
9. Baltimore from Water Street to Main Street (Fri/Sat a.m.)
10. Jefferson Street and Sprunger Street (Saturday a.m.)
11. Compromise, Sprunger, Water, Lehman/Baltimore, Franklin and Hendricks Streets for the parade Saturday night.

**Temporary signage**

1. NO PARKING FIRE LANE - both downtown alleys
2. NO PARKING ANY TIME-Baltimore Street, from Main to Water Street
3. NO PARKING ANY TIME-Washington Street from Behring to Jefferson on the north side
4. NO PARKING ANY TIME-Jackson Street from Main to Water Street
5. NO PARKING HANDICAP ONLY-South Side of Water from Sprunger to Baltimore St.
6. NO PARKING ANY TIME-Harrison Street from Main to Water Street
7. NO PARKING ANY TIME-Hendricks from Dearborn to Park Ave, Lehman from Main to Franklin Street (for parade)

On a motion by R. Dull and a second by C. Wurter the board recommends that council approve the street closing for 2012.

**Mayor's Comments:** Mayor McKean reported that the one inspection for the new water tower was inadvertently left out of the bid this would be to check for any seam failures in the welding. On a motion by Mayor McKean and a second by R. Dull, the board recommended that council approve the inspection with a Not to Exceed amount of \$2,400.00.

**Board Comments** R. Dull, as Park Board President, requested the board's approval for signage at the park that would designate the pavilion as not being opened to the public when it is occupied by a renter. The custodians have had complaints that the public is walking in on private parties to use the restrooms. On a motion by C. Wurster and a second by Mayor McKean the motion was unanimously approved

**Attorney Comments: Jim asked the board to**

On a motion by C. Wurster and a second by R. Dull the meeting was adjourned.